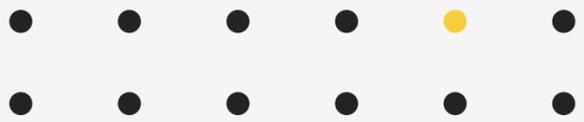
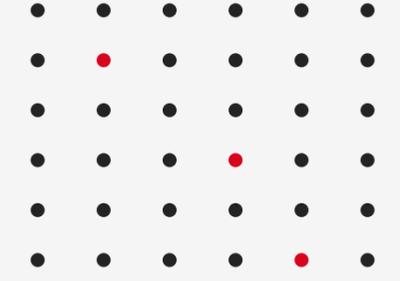


# F. L. Stanton ES GO Team Organizational Meeting

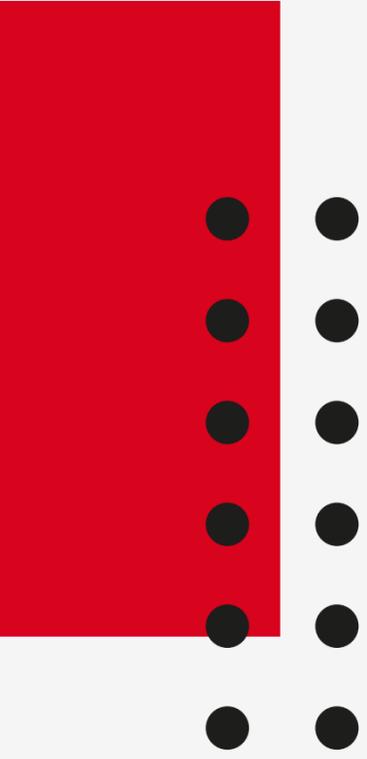
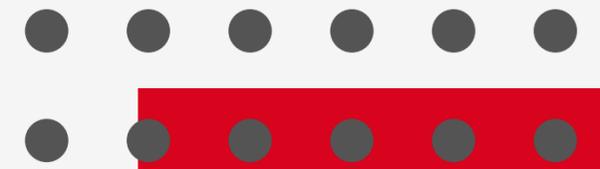


8/28/25



- I. Call to Order**
- II. Roll Call; Establish Quorum**
- III. Action Items**
  - A. Approval of Agenda
  - B. Fill Vacant Positions
  - C. Fill Open Community Member Seat
  - D. Fill Open Swing Seat
  - E. Approval of Previous Minutes *(last meeting of 2024-2025 school year)*
  - F. Election of Officers and Representatives
    - i. Chair
    - ii. Vice-Chair
    - iii. Secretary
    - iv. Cluster Representative
  - G. Review and Approve Public Comment Protocol
  - H. Set GO Team Meeting Calendar
  - I. Review, Confirm/Update, and Adopt GO Team Meeting Norms
- IV. Discussion Items**
  - A. Stakeholder Engagement Exercise
- V. Information Items**
  - A. Principal's Update
    - i. APS Personal Electronic Device Policy (PED)
    - ii. Our PED Implementation
  - B. APS Forward 2040 –Comprehensive Long-Range Facilities Plan
- VI. Announcements**
  - A. New GO Team Member Training and Orientation
- VII. Adjournment**

# Agenda

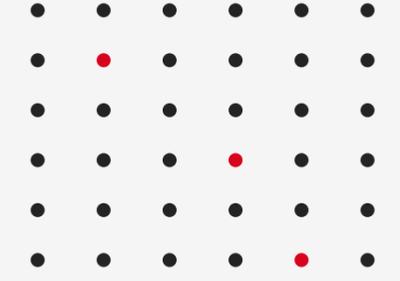


- GO Team will appoint an interim secretary **for this meeting.**
- Interim Secretary will call roll of current GO Team members.
- Secretary will announce if the GO Team has a **quorum.**

**Interim  
Secretary**

**Call Roll**

**Establish  
Quorum**



**I. Call to Order**

**II. Roll Call; Establish Quorum**

**III. Action Items**

- A. Approval of Agenda
- B. Fill Vacant Positions
- C. Fill Open Community Member Seat
- D. Fill Open Swing Seat
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**IV. Discussion Items**

- A. Stakeholder Engagement Exercise

**V. Information Items**

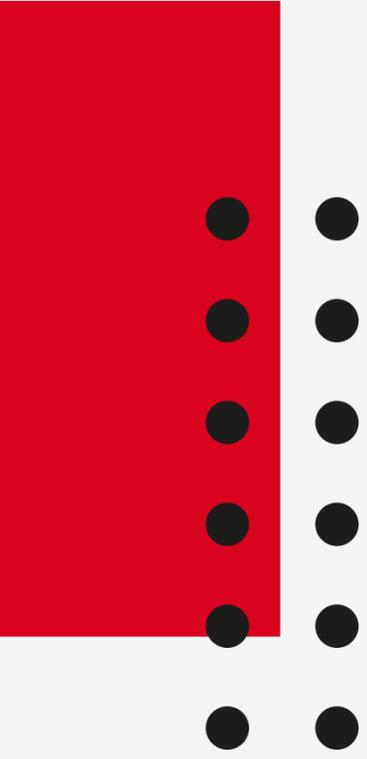
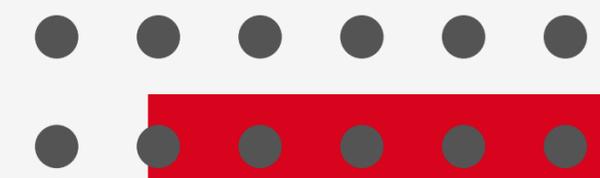
- A. Principal's Update
  - i. APS Personal Electronic Device Policy (PED)
  - ii. Our PED Implementation
- B. APS Forward 2040 –Comprehensive Long-Range Facilities Plan

**VI. Announcements**

- A. New GO Team Member Training and Orientation

**VII. Adjournment**

**Approve the Agenda**



# Fill Vacant Seats

- **Vacant Seats** are seats which have been vacated prior to the end of the seat's term.
- Individuals appointed to the seat will serve until the end of the seat's term.
- Principal nominates individuals for each vacant seat.

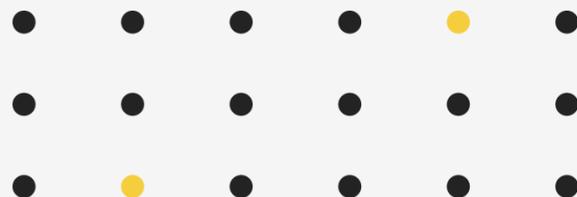


# Fill Open Community Seat

- The new **Community Member** for the open seat will serve for a full two-year term – until June 2027.
- Individuals **cannot** be full-time APS employees.
- Principal nominates the individual for the Community Member seat.

# Fill Open Swing Seat

- **Any** GO Team member can nominate someone for the **open Swing Seat**.
- Anyone **except** school administrators are eligible to fill the seat.
- The new Swing Seat member will serve a full two-year term until June 2027.



## High schools only

- **High school** GO Teams will have **two** student representatives; students serve a 1-year term
- Students are **full members** of the GO Team – they contribute to quorum, can vote, and serve in officer positions
- Principal **appoints** student representatives; one should be an elected member of a student governing body (e.g., Student Government Association)

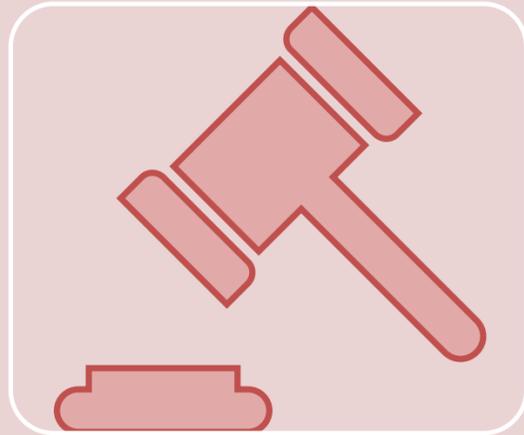
**Appoint  
Student  
Seats**

- Review minutes from the last meeting of the 2024-205 school year.
- GO Team will offer amendments and corrections to the minutes.
- GO Team will then vote to approve the previous meeting's minutes.

# Approval of the previous meeting Minutes

*(last meeting of  
2024-2025)*

# Election of Officers



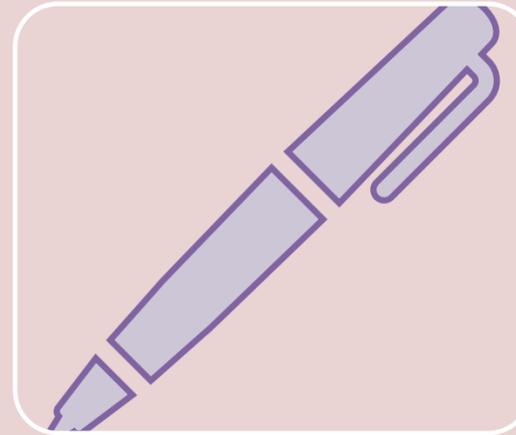
## CHAIR

- Works with GO Team to create the agenda
- Leads meetings
- Monitors GO Team compliance with Open Meeting Laws and member training



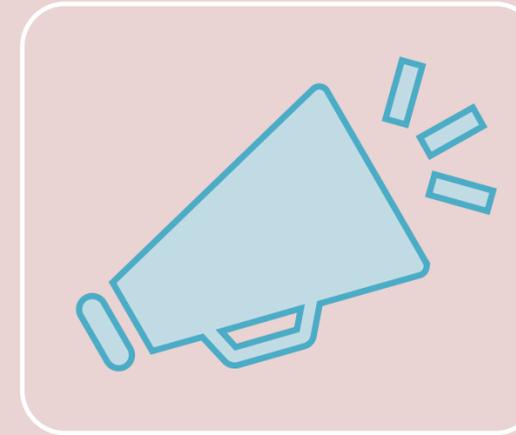
## VICE-CHAIR

- Ensures compliance with parliamentary procedure
- Acts as Chair, if the Chair is absent



## SECRETARY

- Takes minutes at meetings
- Ensures compliance with Open Meeting Laws by posting GO Team documents on the school's GO Team webpage



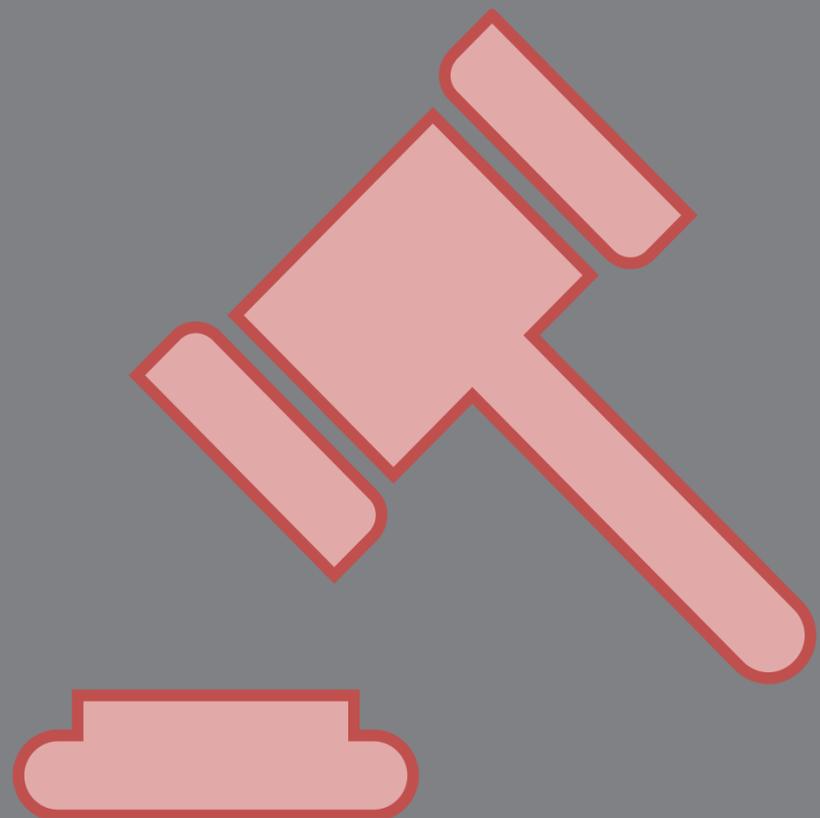
## CLUSTER REP

- Attends Cluster Advisory Team (CAT) meetings (about 3/year)
- Reports out at CAT about your school
- Brings cluster report back to GO Team
- Can hold an officer position

Find more information about officer positions in the [GO Team Handbook](#)

The GO Team Office provides additional training and resources for officers.

# CHAIR



## Chair Responsibilities

The GO Team Chair is the leader of the GO Team and presides at all meetings of the GO Team.

### Key Responsibilities

- Leading GO Team Meetings
- Working with the Principal and GO Team to develop meeting Agendas
- Ensuring every GO Team member has an opportunity to be heard
- Monitoring team compliance

### Qualifications

- A commitment to the school and its values and an understanding of the school's objectives, organization, and services
- Knowledge of, and ability to work with, the broader school community
- Ability to understand concepts and articulate ideas
- Willingness to learn facilitation skills and provide balanced leadership

# VICE-CHAIR



## Vice-Chair Responsibilities

The GO Team Vice-Chair assists the GO Team Chair in providing leadership to the GO Team and presides at all meetings of the GO Team in the absence of the Chair.

### Key Responsibilities

- Ensuring the GO Team follows parliamentary procedure
- Working with the Principal and Chair to develop meeting Agendas
- Acting as Chair, if the Chair is not present.

### Qualifications

- A commitment to the school and its values and an understanding of the school's objectives, organization, and services
- Knowledge of, and ability to work with, the broader school community
- Ability to understand concepts and articulate ideas
- Willingness to learn facilitation skills and provide balanced leadership

# Secretary Responsibilities

The GO Team Secretary is responsible for communication regarding GO Team meetings and documenting the work and decisions of the GO Team.

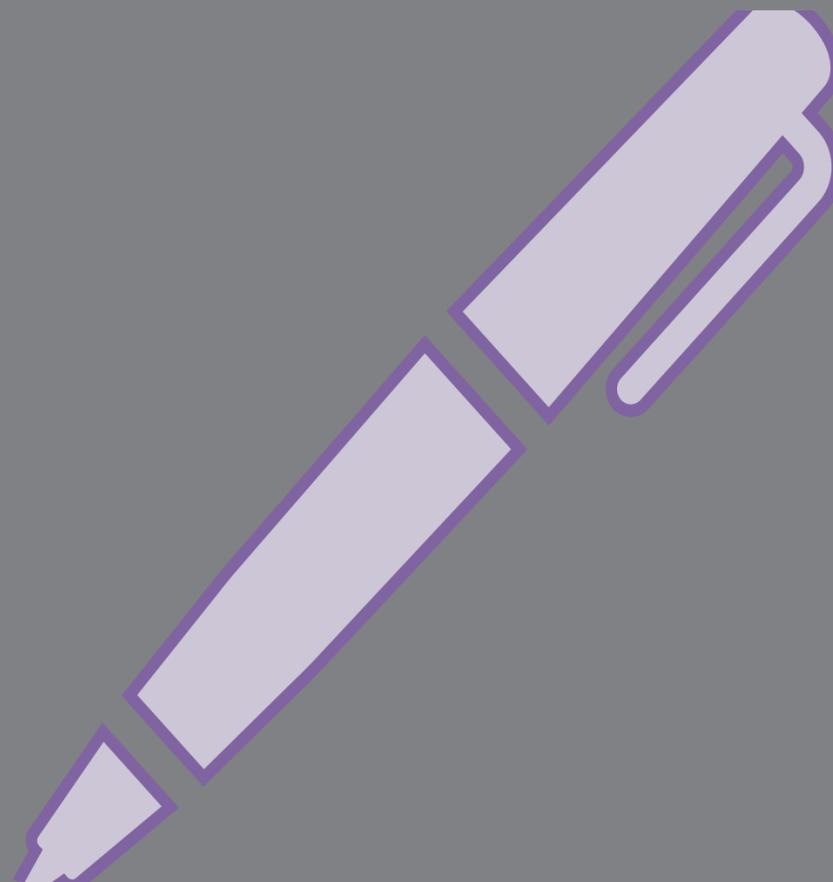
## Key Responsibilities

- Posting GO Team documents (agendas, summaries, and minutes) to the website
- Taking minutes at GO Team meetings
- Ensuring the GO Team is in compliance with Georgia Open Meeting Laws

## Qualifications

- A commitment to the school and its values and an understanding of the school's objectives, organization, and services.
- Knowledge of, and ability to work with, the broader school community
- Willingness to learn about and ensure GO Team compliance with Robert's Rules of Order and Georgia's Open Meetings and Records laws
- Organization skills and an ability to adhere to deadlines

# SECRETARY



# CLUSTER REP



## Cluster Advisory Team Representative Responsibilities

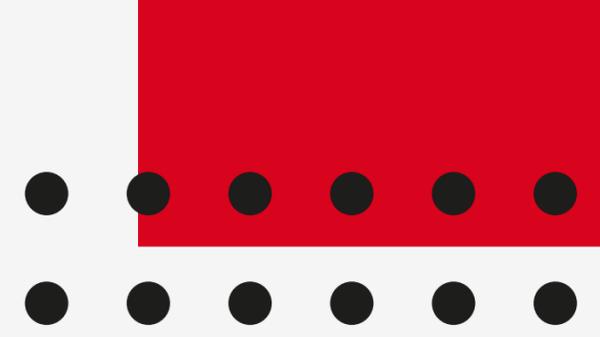
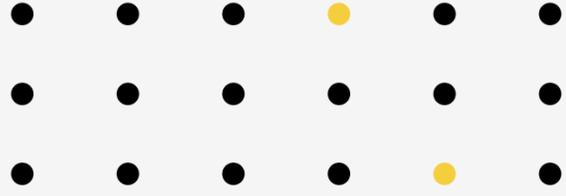
The CAT Representative serves as the voice of their school's GO Team within the Cluster Advisory Team. The CAT Rep may also be the Chair, Vice-Chair, or Secretary.

### Key Responsibilities

- Attend all Cluster Advisory Team Meetings
- Represent your school at the CAT Meetings
- Bring relevant information and reports back to your GO Team

### Qualifications

- Willingness to collaborate with schools, principals, and community partners
- Interest in supporting continuous improvement and equity across schools
- Knowledge of, and ability to work with, the broader cluster community



# Public Comment Protocol

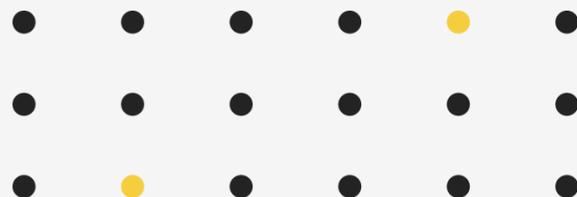
## Requirements

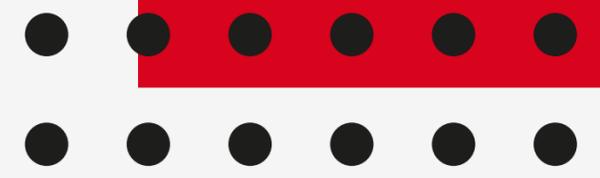
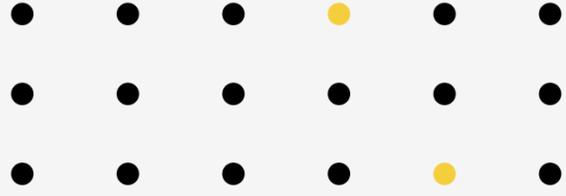
- Opportunities for public comment **shall** be provided at least four (4) times in a school/fiscal year and noted on the GO Team’s webpage and meeting agenda;
- GO Team members will **not** provide responses or engage in direct conversation during public comment;
- Each GO Team will determine a consistent method for receiving public comments and for parents and other citizens to sign up to address the team;
- **At least 20 minutes** of time will be allotted for the public to make comments at meetings where public comment is permitted; and
- The public will receive at least 2 business days’ notice of the Public Comment Protocol.



# Public Comment Protocol Tips

- **Public Comment Is Not Mandatory at Every Meeting:** GO Teams are not required to include a Public Comment period at every meeting, but should be scheduled for meetings involving major action items needing community input.
- **Plan and Structure Public Comment Thoughtfully:** When included, Public Comment should be scheduled at a specific time (e.g., a 20-minute segment with 2 minutes per speaker) and aligned with the school community's availability to encourage participation.
- **Establish a Clear and Transparent Process:** Provide clear instructions for how individuals can sign up to speak. During the Public Comment period, GO Team members should listen without responding, using the input to inform decisions.
- **Encourage Ongoing Community Engagement:** Remind stakeholders that Public Comment during meetings is just one way to share input. Emails to GO Team members and special sessions can also serve as valuable channels for community feedback.





# Requirements

## Meeting Calendar

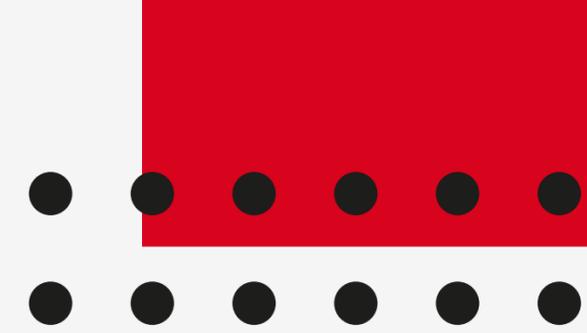
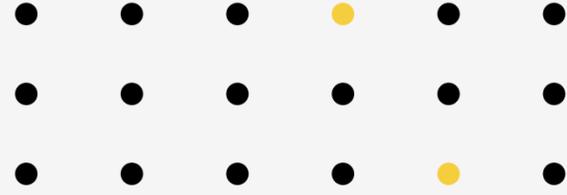
- Hold **at least six** (6) business meetings this school year (*this meeting plus at least 6 more*);
- **At least four** (4) of the meetings must permit time for Public Comment;
- Meetings **cannot** be held during the instructional school day;
- Meetings **must** be live-streamed and recorded; and
- Meeting locations for hybrid meetings must be places which can accommodate the public (*i.e. – not a conference room*).



# Meeting Calendar Considerations

- **Hold at least 3 business meetings per semester:** This will ensure your GO Team has sufficient time to complete its business
- **Fall Semester 2025:** Your GO Team will be developing its 2025-2030 Strategic Plan to align with the District's new strategic plan; allow enough time to complete this work
- **Budget Meetings:**
  - Allocation Meeting: Late January
  - Draft Feedback Meeting: Early February – before February break
  - Finalization Meeting: Early March – after staffing conferences
- **Public Comment:** Select at least **four (4)** of meetings that will allow time for public comment.





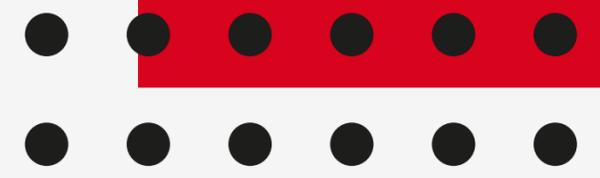
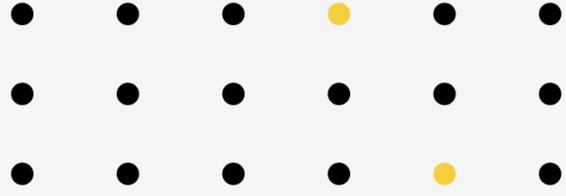
# Meeting Norms

The GO Team may change these norms.

## Initial Norms

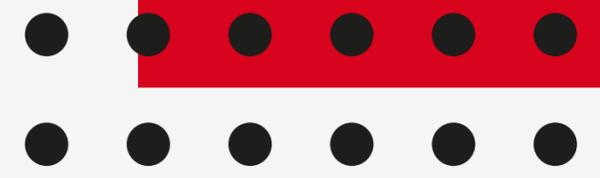
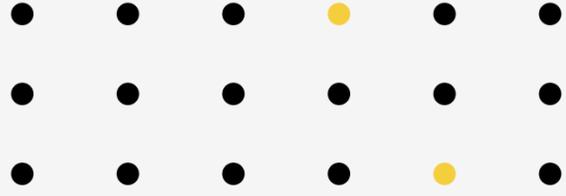
- This is a meeting of the GO Team. Only members of the team may participate in the discussion. Any members of the public present are here to quietly observe.
- We will be fully present.
- We will follow the agenda as noticed to the public and stay on task.
- We will be respectful of each other at all times.
- We will be open-minded.
- We invite and welcome contributions of every member and listen to each other.
- We will respect all ideas and assume good intentions.
- We will approach differences of opinion with curiosity.





# Discussion Items





# Stakeholder Engagement Exercise

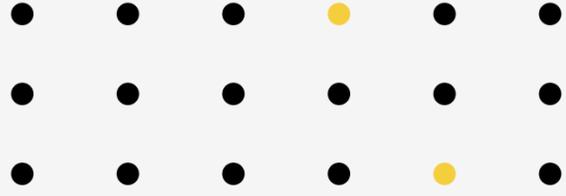
## Why We're Here

GO Teams play a vital role in decision-making that impacts the school's direction, priorities, and overall success.

- Stakeholder engagement ensures that the decisions we make reflect the real needs and voices of the people our schools serve.
- We're stronger when we bring others into the work—when we listen, learn, and co-create with families, students, staff, and community members.

**Today our GO Team will:** Brainstorm ways to involve our school's key stakeholders in our work.





# Stakeholder Engagement Exercise

## Here's the challenge:

We're going to look at four groups—Families, Students, Staff, and Community.

For each group, we'll ask and answer three questions:

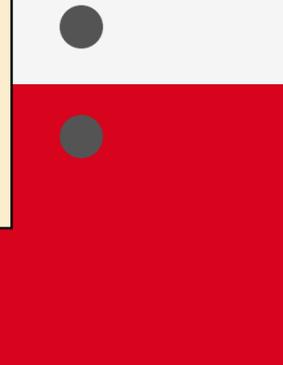
1. **INFORM** – What's a fun or unexpected way to keep them in the loop?
2. **INPUT** – What's a meaningful way to get their ideas or feedback?
3. **INVITE** – How can we bring them into the *work*, not just the audience?

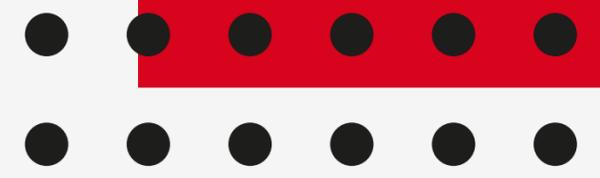
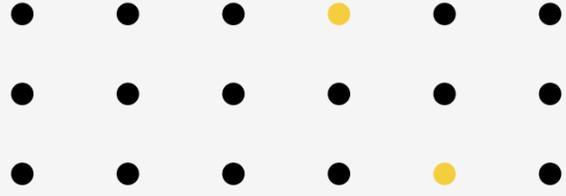
Let's get creative, specific, and push past the usual answers.





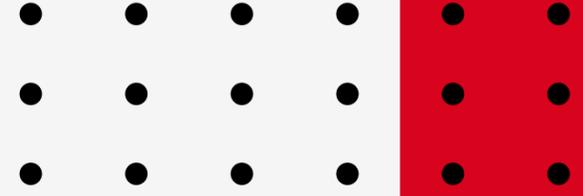
	FAMILIES	STUDENTS	STAFF	COMMUNITY
<b>INFORM</b> What's a fun, unexpected way to keep them in the loop?				
<b>INPUT</b> What's a meaningful way to gather their ideas or feedback?				
<b>INVITE</b> How can we bring them into the work, not just the audience?				





# Information Items





# Principal's Update





# APS Personal Electronic Device Policy



- **Starting this school year (2025–2026)**, students will be asked to keep their phones “up and away” during the school day.
- Our [Personal Electronic Device policy](#) is a long-standing Board policy designed to support a focused, respectful, and distraction-free learning environment for everyone.
- Additionally, **next school year (2026–2027)**, in line with a new state law ([HB340](#)), this will expand to include other personal devices like smartwatches, tablets, and headphones.

Click the boxes below for the:

APS Board  
Policy

APS PED  
Regulation

APS  
PED  
Policy



## F. L. Stanton Elementary School Process for Device Collection and Return

**Purpose:** To align with Atlanta Board of Education Policy JCDAF, ensure a focused instructional environment, and minimize distractions caused by personal electronic devices (PEDs), including mobile telephones, during the official school day at F. L. Stanton Elementary School. While the Atlanta Board of Education supports parents'/guardians' right to allow their children to possess mobile telephones and other PEDs, F. L. Stanton Elementary School strongly encourages students not to bring these devices to school.

**Collection of Devices:** All personal electronic devices (PEDs), including cell phones, brought to school must be surrendered to the homeroom teacher at the beginning of the school day

### Daily Procedure:

#### 1. Morning Collection (Beginning of Homeroom):

- Upon entering the homeroom class each morning, students who have brought a personal electronic device (cell phone) to school will immediately turn off their device.
- Homeroom teachers will have a designated, secure, and clearly labeled container (e.g., a numbered pouch system, a locked cabinet drawer) for collecting devices.
- Students will place their turned-off device into the designated container.
- Teachers will ensure all collected devices are secured and out of reach of students throughout the school day.

#### 2. Storage During School Day:

- Collected devices will remain in the secure, designated area within the homeroom classroom, or a central secure location as determined by the principal, for the duration of the official school day and lunch break.
- Under no circumstances will students be permitted to access their devices during the school day, except in approved instructional settings under direct teacher supervision.

#### 3. Dismissal Return:

- During the designated dismissal time for each homeroom, teachers will retrieve the collected devices.
- Teachers will return each device directly to the student who surrendered it in the morning.

### Parent/Guardian Communication:

- This policy and process will be clearly communicated to all parents/guardians at the beginning of each school year through various channels (e.g., school handbook, school website, parent-teacher conferences, school-wide announcements).
- Parents/guardians will be encouraged to discuss this policy with their children and reinforce the school's preference for students not bringing PEDs to school.



## F. L. Stanton Elementary School Process for Device Collection and Return

### Disciplinary Actions for Violations:

**Violations:** Students who violate this policy shall be deemed to have created a disruption to the instructional environment and are subject to appropriate disciplinary action as outlined in the Atlanta Public Schools Student Code of Conduct.

#### ● First Offense:

- Device confiscated by staff.
- Device returned to parent/guardian only at the end of the school day.
- Verbal warning and reteaching of the policy to the student.
- Parent/guardian notification.

#### ● Second Offense:

- Device confiscated by staff.
- Device returned to parent/guardian only at the end of the school day.
- Student assigned lunch detention or equivalent consequence.
- Parent/guardian conference.

#### ● Third and Subsequent Offenses:

- Device confiscated by staff.
- Device returned to parent/guardian only at the end of the school day.
- Student assigned an appropriate disciplinary action as per the APS Student Code of Conduct.
- Referral to administration.

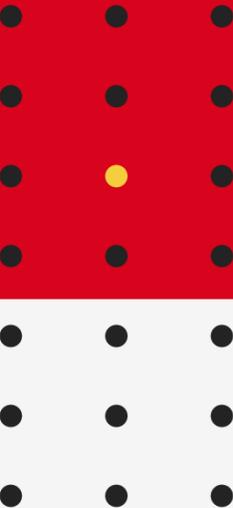
### Emergency Procedures:

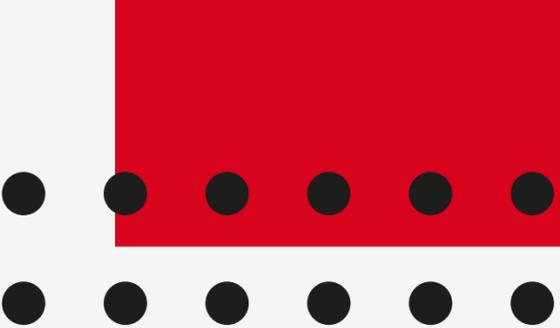
- In emergency situations requiring communication with a student's parent/guardian, school staff will facilitate communication using school telephones.
- Students are not permitted to use personal devices for emergency communication unless specifically directed by an F. L. Stanton Elementary School employee or other official (e.g., during a school-wide emergency where direct communication is authorized by school leadership).

### Sources:

- [View Board Policy JCDAF Use of Electronic Devices by Students.pdf](#)

# PEDs in our School





**F. L. Stanton ES**  
**LEVELING AND**  
**FY26 BUDGET ADJUSTMENT**



# APS Forward 2040: Reshaping the Future of Education

## Taskforce Meetings

May 8, 2025 - [Presentation](#)

August 5, 2025- [Presentation](#)

## Public Meeting Dates

- August 25 (*already occurred*)
- October 20
- November 10

**Virtual** – at Noon

**In-person** at 6PM at CLL (130 Trinity Ave)

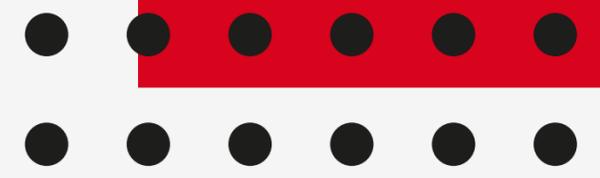
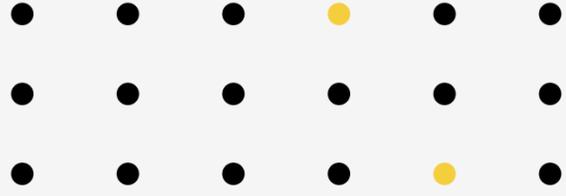


One District. One Goal. Every Child.

# UPDATE

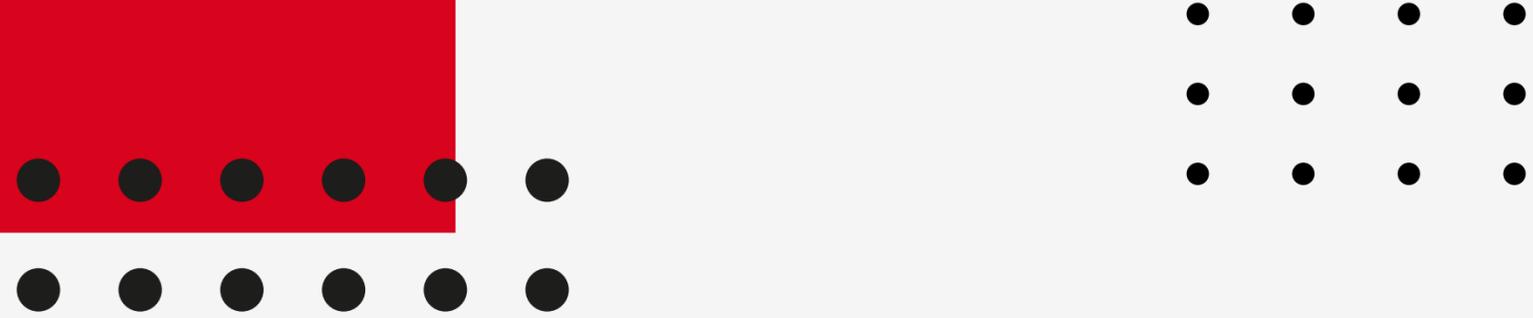
## Comprehensive Long Range Facilities Plan

[atlantapublicschools.us/APS2040](https://atlantapublicschools.us/APS2040)



# Announcements





# IN-PERSON

## Bring the full GO Team

Come ready to collaborate, contribute, and create the future!

### Come learn more about:

- Your school's 2025-2030 Strategic Plan
- Stakeholder Engagement
- APS Forward 2040

*...and much more*



One District. One Goal. Every Child.



# SAVE THE DATE

## G3 Summit

Go.Grow.Govern.

Saturday

September 27

8:30 AM – 2:30 PM



**Atlanta College & Career Academy**

1090 Windsor St SW



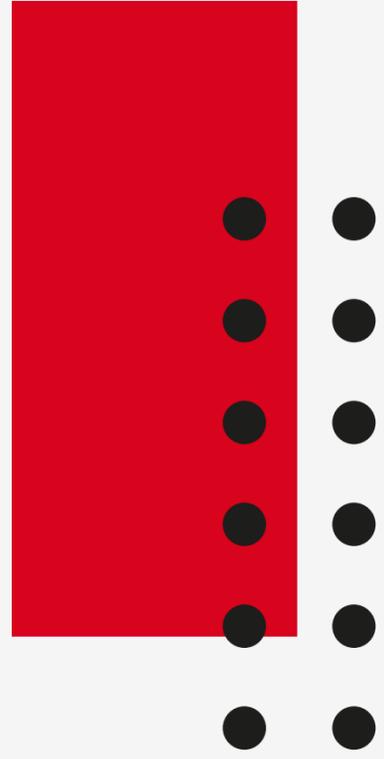
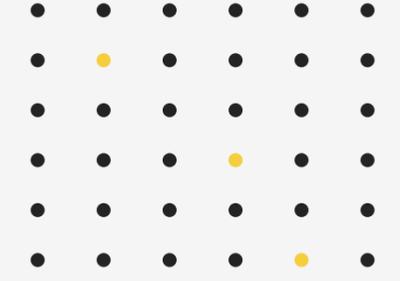
# GO Team Members

**Remember to complete your training.**

As outlined in Section 2.14 of the GO Team Handbook, GO Team members are **required to complete** orientation within **one year** of joining the team and must be renewed every four years.

Failure to complete this training will result in removal from the GO Team

Contact the GO Team Office if you have any questions.



# THANK YOU

*We're looking forward to a great year!*

